

**एकलव्य आदर्श आवासीय विद्यालय
शामलाजी-1**

जनजातीय छात्रों के लिए राष्ट्रीय शिक्षा सोसायटी,
जनजातीय कार्य मंत्रालय, भारत सरकार
स्थापना वर्ष-2000, सीबीएसई संबद्धता संख्या 420109
विद्यालय कोड:12209, डाईस कोड: 24270211102



**Eklavya Model Residential School
Shamlaji - 1**

National Education Society for Tribal Students,
Ministry of Tribal Affairs, Government of India
Establishment Year-2000, CBSE Affiliation No. 420109
School Code:12209, DISE Code: 24270211102

INDEX

Sr.No.	Particular	Page No.
1	Tender Notice	02
2	Important Details	03
3	Public notice of Tender	04
4	Invitation to purchase Tender	05
5	Important instructions for Bidders	06
6	Eligibility to fill the Tender	08
7	Details of Technical Bid	09
8	Terms of Tender	11
9	Prize bid	14
10	Bidder's Declaration	16



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TENDER NOTICE

Tender Documents for 2026-27

Providing Vegetables for students

Academic Year-2026-27

Tender Form Fees-Rs.200/-**(Non-Refundable)** Approximate

Tender Value: Rs 8,00,000/-



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IMPORTANT DETAILS

Sr.No.	Particular	Details
1	Tender Form Fees (Non-Refundable)	Rs.200/-
2	Acceptor of tender fee amount (Demand Draft of any nationalized bank)	PRINCIPAL EKLAYA MODEL RESIDENCE SCHOOL
3	EMD Money	Rs.24000/-
4	Security Deposit (5% of order value through Bank Guaranty)	valid up to 3 months after the end of the contract period
5	Acceptor of tender form fee and Earnest Money Deposit (Demand Draft of any nationalized bank)	PRINCIPAL EKLAYA MODEL RESIDENCE SCHOOL
6	Starting date & Time	07.06.2026 11:00 AM
7	Pre-Bid Meeting Date & Time	15.06.2026 11:00 AM
8	Last Date & Time to submit Tender	16.06.2026 4:00 PM
9	Last date for submission - filled tender Form, - Technical Bid tender Form, - Tender fees by R.P.A.D only - E.M.D. by R.P.A.D only	17.06.2026 4:00 PM
10	Date and time for opening Technical Bids and Commercial Bids	17.06.2026 11:00 AM
11	Place for opening tender	EKLAVYA MODEL RESIDENTIAL SCHOOL SHAMLAJI-1 Near Dal Mil, At-Shamalpur, Ta-Bhiloda Dist-Arvalli Pincode-383355



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Public notice of Tender

- Eklavya Model Residential School Shamlaji-1 inviting to participate in tender process for providing Vegetables items for students at the school.
- All the interested firms, organizations, companies, NGOs, and individual firms are informed to fill Tender form. After filling up the tender, submit the Physical copy of the Tender Form and Technical Bid with demand draft of Tender fees and EMD Money in sealed cover by writing "**Tender form for providing Vegetables for students for students at Eklavya Model Residential School Shamlaji-1**" on the cover by R.P.A.D or self to Eklavya Model Residential School Shamlaji-1, Near Dal Mill At: Shamalpur, Ta : Bhiloda Dist: Arvalli 383355
- Whether any amendment in the entire Tendering process or related to acceptable or unacceptable of tender and if the tender process has to be cancelled in any situation, the final decision as well as the authority will rest with the school level local procurement committee.

Sign

**Eklavya Model Residential School
Shamlaji-1**





INVITATION TO PURCHASE TENDER

To,

Subject: EKLAVYA MODEL RESIDENTIAL SCHOOL, SHAMLAJI-1 announces Public Invitation to fill the tender form of tender process for providing Vegetable items for Students.

1. After filling your rate in tender, the tenderer shall submit tender form, technical bid and E.M.D in sealed envelopes with heading mentioned in the tender notice at Eklavya Model Residential School, near Dal mill At Shamlaji-1 Ta Shamlaji Dist Arvalli 383355
2. The tenderer should submit the **Tender Form Fees & EARNEST MONEY DEPOSIT(EMD)** both separate in form of Demand Draft drawn in favor of **PRINCIPAL EKLAVYA MODEL RESIDENCE SCHOOL**
3. The tender form shall be opened in the presence all tenderers at Eklavya Model Residential School, Shamlaji-1, Dist. Arvalli on Date: _____ at ____ for which all eligible tenderer/ representative must remain present in the said process.
4. Whether any amendment in the entire Tendering process or related to acceptable or unacceptable of tender or if the tender process has to be cancelled in any situation, the final decision as well as the authority will rest with the school level local procurement committee.

Sign

**EKLAVYA MODEL RESIDENTIAL SCHOOL,
SHAMLAJI-1 Dist-Arvalli**





IMPORTANT INSTRUCTIONS FOR BIDDERS

- Term of contract: - Up to one year or end of the academic year from issue of work order.
- The Bidder has to submit the separate D.D of Tender form fees & EMD of any nationalized bank
- Security Deposit: 5 % of total contract value. valid up to 3 months after the end of the contract period. EMD to be returned once we receive Security Deposit. If the successful bidder unable to submit security deposited within 15 days of the work order, then EMD of the bidder will be forfeited and contract will be cancelled automatically.
- Firm and price fix: - Firm and price will be fixed. Under no circumstances shall the price increase be allowed in any item after the completion of the entire tender process. There will be no changes in the quality of the item and in the bidder's approved price. And if the quality of the item found to be inferior by the bidder, it will be cancelled immediately.
- Non-convertible: - This tender is non-convertible. Approved tenderer cannot give to any sub-contractor under him.
- Terms and Bids: - The conditions prescribed in online tender and bids must be strictly adhered to. If ignored, the bid shall be cancelled by the school local procurement committee.
- Tender process after time limit: - The bid will be considered as cancelled without any notice if bid is submitted after the submission date and time and the bidder will be automatically disqualified from the said process.
- After the bidder has filled online tender form and submits the physical copy of the tender along with Tender form fees & EMD after the submission date and time, the bid shall be cancelled, and the bidder cannot participate in the said process.
- Signature of Tender: -Tenderers are requested to read all the pages carefully of all the documents in the tender document. After reading it, you must send it along with the stamp and signature of your organization.
- On each page of the filled tender as well as technical bid, the responsible representative of the agency must sign and stamp the original copy of the tender.
- The school has the final authority to cancel the entire e-tendering process for any reason. The decision of the local procurement committee will be final.
- The bidder shall submit the required documents and EMD in a separate envelope.
- The bidder shall participate in the said process keeping in view all the instructions given in the tender document. There is no scope for change in the terms and bids indicated in the Tender. And if this is done by the bidder then he will be disqualified from the main process and will not be allowed to participate in the further process for which the bidder himself will be responsible.



- Tender Price: - In this tender, the price has to be written in **Indian Rupees** in figures and words. The bidder must keep in view the existing and applicable tax of the government and the entire expenses.
- Sr. No.10 in Technical Bid. the firm/institution should submit the income tax return of the financial year 2022-23,2023-24,2024-25
- Submission of Bid: - The bidder has to submit the bid through the following procedure.
 - a. Envelop -01 - :Demand draft of EMD & Technical Bid with all the documents mentioned in the tender
 - b. Envelop -02 - :Final Prize Bid
 - c. Envelop -03: - Sealed Envelope -01 & envelop -02
 - d. Envelop 03 should be addressed as mentioned below

"Tender form for providing Vegetables for students for students at Eklavya Model Residential School Shamlaji-1"

- The bidder will have to write the name, address and mobile number of his organization on all the envelopes.
- Physical copy of the Tender Must be sent by decided date and time by RPAD at the address given above before the submission date and time
- No bids will be accepted after the date and time limit for submission of bids has passed. And if the firm / agency / submits its documents after the stipulated time, then that firm / agency will not be able to participate in the tender opening process.
- If for any reason the bid dates have been changed, the final decision will be taken by the local school level procurement committee. And if there is any change in the date and time during the ongoing e-tendering process, the participating bidders will be informed. And a new date will be announced. The decision regarding this will be taken by the local procurement committee of school level
- The bidder will be responsible for submitting the bid within the time limit.
- All the procedures related to the entire e-tendering will be held at EKLAVYA MODEL RESIDENTIAL SCHOOL, SHAMLAJI-1, Dist. Arvalli Pin no. 383355
- Incomplete tender forms will be automatically cancelled.
- In case the proprietor is not to be present at the time of tender opening, the proprietor has to provide the name and ID of the person present on the letter pad of the organization / Firm. Proof must be authorized and sent along.
- The agency / trader / firm will have to submit all the affidavits / affidavits to be submitted in the technical bid along with the photographs of the proprietor. Otherwise, the tender will be considered cancelled.
- Bill and Order Frequency: The Supplier shall receive orders on a daily basis or as and when required. The Supplier is obligated to supply the items ordered by EMRS Shamlaji-1 within the time limit specified by EMRS Shamlaji-1



ELIGIBILITY TO FILL THE TENDER

1. The trader submitting the tender should have his own PAN card as well as:
 - i. a copy of the return for the last three financial years for the basis of income tax and if there is a semi-government organization to submit the government audit report for two years
 - ii. self-attested copies of all the documents to be submitted along with the technical bid.
2. Relevant merchant, organization having required license, GST number, sales tax, income tax, etc. for that business must submit with tender form
3. The tenderer has to submit the valid registration certificate of his organization.
4. The participating trader / firm / agency must have at least three years of official registration as such trader.
5. The participating trader / firm / agency should have at least three years of experience in this field
6. Agencies that do not have one or more of the qualifications listed in the technical bids or do not submit support documents will automatically be disqualified from the tender competition.
7. Certificates of Eligibility shown in the Technical Bid shall be deemed to have been updated on the date of renewal and attached as the same basis in case it is legally required to be renewed every year or in the prescribed years.
8. Bidders should quote for all items listed in the respective tenders failing which, the bid shall not be considered valid.
9. The above information and evidence should be presented in the table below and certified copy attached.
10. The bidder's average turnover should be minimum twice of tender value for last 3 years in same field.



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TECHNICAL BID

Sr. No.	Particular	Details
1	Name of Agency/ organization/ Institute/ Company	
2	Type of Commercial Organization: Public Limited/ Private Limited/ Co-Operative N.G.O./ Proprietorship firm (attach MoA/ AoA copy)	
3	Postal Address of Registered Office with Telephone No., Fax No., and e-mail add. of Party/Organization/ Institute/Company	
4	Sheet containing name and address of Proprietor/ owner/ Partner and Details of partnership share E-mail I'd., Fax/telephone No. And Mobile no.	
5	Registration Certificate from of Corporation, Municipality in Urban area and from Gram Panchayat in Rural area for shop/ firm for Catering Business (Copy Enclosed)	
6	Income Tax/ PAN card No (Copy Enclosed)	
7	GST No. (Goods & Service Tax No.) if Applicable (Copy Enclosed)	
8	Whether organization is an Authorized Distributor/ Dealer/ Trader? If Yes, provide details.	
9	Past history is clean? To present affidavit of Rs. 300/- stamp paper (Notarized) indicating any of the partner is not defaulter of financial organization or not blacklisted by any government body or punished by any authority and also bidders Declaration mentioned in the Tender	
10	Copy of Income Tax return filed for last three years. In case return if not filled for the year 2024-25, attached for the year 2022-23,2023-24,2024-25	Income Tax return attached?



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11	Details of annual turnover of last four years. Submit C.A. certificate indicating annual turnover of last three years, copy of audit report and balance sheet having financial status for last three years Note: Write turnover in figures as well as in words	2022-2023: Rs. _____ 2023-2024: Rs. _____ 2024-2025: Rs. _____
12	Tender Fees DETAILS	D.D. NO. Date Bank Amount
13	E.M.D. DETAILS	D.D. NO. Date Bank Amount
14	Order copy if worked with government / semi-government office for items under present or earlier advertisement (Last three years) 2022-23,2023-24,2024-25	1. Duration of contract - From which point of time to which point of time 2. Name, Address, Telephone No., Mobile No., of Government / Semi - Government office 3. Amount of annual contract



Terms of Tenders

Sr. No.	Particular
1	The rates should be inclusive of delivery charges up to EMRS Shamlaji-1 Dist. Arvalli (Gujarat) should be inclusive of all charges i.e. freight, packing, forwarding, Excise duty, sales tax, GST and any taxes or imposition, whatever liable in respect of the supplies.
2	It is compulsory to provide the rates of all three timeslots for bidders. The rate for Providing Vegetables in Statement should be of best quality only. The liberty to carryout negotiations or accept the lowest tender as such is vested with the procurement committee and may be exercised after opening and compiling the tenders.
3	Prior to acceptance of the tender/placing of order, the EMRS Shamlaji-1 reserves the right to call for samples or demonstration in respect of Tender items, and the contractor shall be liable to supply the samples or give the demonstration free of cost in the school.
4	The supplier is bound to produced Printed Bill s with bill No., GST No /PAN, Bank Detail if any etc. along with supply of items. The payment may not be released if the supplier fails to produce the bill as per above condition. Part payment of the bill will not be made; the payment will be made only after supply of articles as per order and specifications, subject to satisfaction of the quality.
5	In case of delayed of payment for the bills interest will not be paid. As far as possible payment of the bills will be done as quickly as possible subject to the availability of Government funds.
6	On acceptance of the tender, it will become a contract and the contractor shall be bound by the terms and conditions of the tender & In case the tenderer refuse to supply the items awarded to him, irrespective of the number of items, his EMD will be forfeited.
7	Hiding of facts by the Bidder if revealed at any stage, would amount to forfeiture of EMD and subsequently the firm may also be blacklisted.
8	The final authority to approve or reject the tender rests with the local procurement committee of school level.
9	Tender's conditional tender of any kind will not be accepted. If any condition is placed in the tender by the tenderer, then the tender will be rejected without giving any reason.

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10	Under the terms of this agreement, the tenderer will not be given any price increase during his term.
11	On the tender form, the trader will have to show the item wise competitive prices, usually in line with the market prices. If any agency pays unrealistically higher and unrealistically lower prices than the market price of any item under purchase, the Procurement Committee will decide to exclude such tender from the competition as fake tender even if the price bid of such paying agency is open which will have to be validated by the relevant price paying agency. No dispute / court case will be allowed in this matter.
12	5% of the total annual estimated amount of the work order as a Security Deposit will be taken from the successful bidder. This security deposit shall be valid upto 3 months after the end of the contract period. The security deposit will not carry any interest.
13	In case of serious complaint of untimely delivery of ordered quantity / goods or not of good quality, the school may cancel the tender and forfeit the amount of security deposit and items may be purchased from the open market and debited from the security deposit. No complaint of the trader in this regard will be taken into consideration.
14	The procurement committee shall have the unfettered right to cancel the approved prices / tenders with immediate effect in case of any change in the procurement practice or catering arrangements as per any policy decision or unsatisfactory Supplier.
15	The selected agency / institution / person may not give or transfer his contract to any other agency / institution / person as a sub-contract. If this is done then their contract will be automatically canceled and the deposit will be forfeited.
16	If the tenderer fails to supply the items within the time stipulated, the undersigned shall be at liberty to purchase articles from the market or get the rest of the contract completed by any other person or firm and the difference of price, if any shall be deducted from the Security Deposit and in case any amount in excess of the security deposit is paid by the undersigned, the tenderer shall be liable to pay this amount.



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17	Any unexcused delay by the successful bidder in the performance of its delivery obligations shall render him liable to any or all of the following penalties:- In case of non/partial supply within stipulated period , penalty @ 0.5% per week to a maximum of 5% on unsupplied part of the delivery will be levied i.e.0.5% for first week, 1% for second week, 1.5% of third week and so on penalties, if any shall be deducted from the security deposit of the Bidder. Thereafter, the bidder shall be liable for the imposition of liquidated damage, forfeiture of Security deposit and termination of the contract for default.
18	It is mandatory to have a GST registration certificate with agency if applicable.
19	School staff / officers will have all the rights regarding cleanliness& quality check.
20	During the contract period, the designated agency may not sub-contract with any other agency to operate such services.
21	After checking the quality of food and quantity provided by the agency, if any problem or any kind of issues come up, the agency will be fully responsible for all the legal action to be taken against it.
22	If during the audit it is found that the payment has been made at a price higher than the price approved in the tender or double, then in such circumstances such overpaid amount / double paid amount will be reimbursed to the Government by the concerned tender. And the matter will be fully binding on the successful bidder.
23	Incomplete tender forms will not be considered valid.
24	As per the conditions laid down in the tender, the price of the same items should be shown, and no amendment should be made in it. In order to accept the terms and conditions laid down in the tender, the bidder has to sign the price list.
25	In case of delay in taking a decision or change in prices after submission of tender, it will also be binding on the firm to supply goods as per the prices indicated in the tender.
26	Tenders of bidder / manufacturers who have been blacklisted in previous years and whose tenders have been filled by them and whose services have not been rendered despite the work order being given to them and whose work order has been cancelled will be considered cancelled and price bid will not be opened (blocked). Or an institution which is banned by the Government.)
27	The power to extend the term after the expiration of the contract will be vested in the school board.
28	The jurisdiction over the court proceedings / disputes in this regard will be Shamlaji Dist. Arvalli
29	The committee does not bind itself to accept the lowest tenders and reserves the right to accept the tender in whole or in part i.e. with respect to all the items mention attached statement or in respect of any one or more than one item specified in the attached statement as the committee may decide.



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30	The supplier shall have the option to terminate this contract with 3 months prior notice period.it is mandatory to supply the items during this notice period
31	The entire decision regarding the tender process will be made by school level local procurement committee

**Stamp &
Signature Organization / Agency
/ Merchant (with Name & Full
Address)**





PRICE BID

The agency shall quote prices inclusive of all taxes, duties and delivery charges for all items

SL.NO	ITEM	UNIT	RATE QUOTED Rs.
01	POTATO (medium size) Avg.125 gram per ng.	01 KG	
02	ONION (RED) (medium size)	01 KG	
03	TOMATO (medium size)	01 KG	
04	CABBAGE	01 KG	
05	CAULI FLOWER-Cutting Without leaves	01 KG	
06	ADARAK	01 KG	
07	Puffed LAHSON-Whole	01 KG	
08	Ripe LEMON-Big Size	01 KG	
09	HARA DHANIA	01 KG	
10	PALAK BHAJI	01 KG	
11	HARI MIRCH	01 KG	
12	BENGAN	01 KG	
13	SIMLA MIRCH-Long	01 KG	
14	PATTI LOUKI	01 KG	
15	BHINDI-MEDIUM SIZE-(डल)	01 KG	
16	METHI BHAJI	01 KG	
17	CUCUMBER (देशी)	01 KG	
18	MULI	01 KG	
19	GAWAR	01 KG	
20	SARGAVO	01 KG	
21	HARI PYAZ	01 KG	
22	VATANA-HARA- PUFFED PACKED	01 KG	
23	GAJAR	01 KG	



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जनजातीय कार्य मंत्रालय, भारत सरकार
स्थापना वर्ष-2000, सीबीएसई संबद्धता संख्या 420109
विद्यालय कोड:12209, डाईस कोड: 24270211102



Eklavya Model Residential School Shamlaji - 1

National Education Society for Tribal Students,
Ministry of Tribal Affairs, Government of India
Establishment Year-2000, CBSE Affiliation No. 420109
School Code:12209, Dis Code: 24270211102

24	VOLOR	01 KG	
25	KARELA	01 KG	
26	GILODA	01 KG	
27	PUFFED TVERDANA	01 KG	
28	SAKKARIYA	01 KG	
29	PARWAR	01 KG	
30	Raw Banana (Medium)	01 KG	
31	KANKODA	01 KG	
32	PUMPKIN	01 KG	
33	BEET	01 KG	
34	SURAN	01 KG	
35	MITHA LIMDA	01 KG	
36	Green LAHSON	01 KG	
37	SAVA BHAJI	01 KG	
38	YAM (रतलजु)	01 KG	
39	SURTI PAPADI	01 KG	
40	Green Sweet Corn	01 KG	
41	Alvi Na Pan(पतरवेवना पान)	01 KG	
42	White Chori (सडेद योणी)	01 KG	
43	LAHSON Paste	05 KG	
44	Mint(कुटीनो)	1KG	
45	Sweet corn in packing	1 KG	
46	Green Chickpeas (लीला चण्ण)	1 kg	
47	Sponge Gourd (गलक)	1 kg	
48	Ridge Gourd(तुरीया)	1 kg	



एकलव्य आदर्श आवासीय विद्यालय
शामलाजी-1

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49	Lablab Beans(छोलेली सुरती पापडी)	1 kg	
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BIDDER'S DECLARATION

I / we certify that all the bids and terms of the above tender have been read very carefully by me / us, which I / we agree to and I / we guarantee to abide by. Any decision taken by the competent authority for breach of conditions shall be final and is / will be fully binding on me / us.

All the details filled and submitted in this tender as per my / our understanding are correct. If the information / grounds submitted by us at any stage and time of verification is found to be incorrect, our approved operation will be cancelled along with the supply contract deposit and any legal action taken will be binding on me / us.

I / we understand that the price bid will not be opened if the submitted Tender Documents are invalid/ incomplete.

We guarantee that no objection / dispute / claim will be raised by us.

Stamp & Signature

Organization / Agency / Merchant
(with Name & Full Address)

